

Enfield District Council Executive Committee

Minutes:3rd September 2013

Location: Hop Poles

Present: Jeremy Webb – District Chairman; Paul Symons– District Commissioner; Paul Dockley – Deputy DC; John Dockley – District Treasurer; Alan Garner & Jane Jenner – District Secretary; Graham Gardener; Mark Dowsett; Mike Thurston; Jo Allen

	Item	Detail	Action
1	Thoughts	Paul S presented Jane with her role in Scouting certificate. Alan was presented with his 40 year service certificate.	
2	Apologies	None.	
3	Minutes	Minutes from 24 th June 2013 accepted	
4	Matters arising	<ul style="list-style-type: none"> a. The final accounts for the Gilwell trophy have been presented. b. OSM – do not know the take up as the County will pay for one year. They are refunding District shortly. c. Finalised budget – see later d. Stock take of Edmonton shop still not completed. e. All income / expenditure for the Edmonton shop and HQ is identifiable in the accounts so no separate account needed. f. New ADC Scouts – Rob Boothby; Scout Administrator – Kim Parker g. 12 new tables have been purchased for Turkey Street. Due to be delivered 18.09.13, cost £1078. Invoice to John. h. Cash till for Edmonton shop – Mark to search further. i. Tree plaque – role over to next time. j. Ray Hatton memorial – Paul S talking to the church to see what might be appropriate. Danemead are planting a tree. 	
5	DC's report Paul S	<ul style="list-style-type: none"> a. Tristram Drive & nursery: cupboard divided. Claire has asked for another meeting. b. HQs future: what is the strategy for the building? <ul style="list-style-type: none"> o Building are of different standards o Both generate income c. 4th Enfield: GSL Pat Brooks wishes to stand down. Paul S meeting him to discuss a future role in the District. d. 5th Enfield: Jason has been given clear milestones to achieve. e. 6th / 13th Enfield: Peter Jones doing an excellent job f. 10th Enfield: Church meeting with Paul S g. 21st Enfield: Group closed <ul style="list-style-type: none"> o Paper work to be finished. 	<p>Buggy store – Jeremy to pursue with GP gardening</p> <p>Future discussion – separate meeting to discuss</p> <p>Opportunity for other groups to take any equipment</p>

		<ul style="list-style-type: none"> o Lease now expired. o Any equipment / rubbish left – GP have kindly agreed to dispose of h. GSL induction day to be held in Enfield – no date set. i. Kick-start 2014 and 2015 booked. <ul style="list-style-type: none"> o 2014 18th / 19th Jan o 2015 17th / 18th Jan o All District leaders invited to the Sunday o Saturday GSL’s conference / Team / Exec. o Include a light hearted awards j. Tim Kidd Chief Commissioner for England has offered to speak at an event. k. Cub leaders seminar booked – March 2014. Might open up Friday night to Young Leaders. l. Jack Petchey: the new form has been emailed to all groups. m. Films: MPLC require a licence to be held if you show films. <ul style="list-style-type: none"> o Licence £15 / annum / group o After discussion it was decided that the GSLs would ask if their group wanted the licence’ if yes they would have to let the District know. The District would organise the licence. n. 2016 100 years of Cub Scouting: opportunity for District Camp o. Jamboree: no update p. Information sheet dated 03.09.13 accepted. 	<p>Garage – in negotiation with school to ensure best outcome.</p> <p>Possibly the AGM</p> <p>Cutoff date to be set.</p>
6	DDC’s report Paul	<p>The District Strategy</p> <ul style="list-style-type: none"> a. Helpful document to support planning is the HQ publication ‘Shaping the future together 2013-2018’ b. It is about getting younger people involved in leadership. At the moment it takes 5 years to complete all the training. Many young people do not want to commit to that length of time. c. Discussion on what a strategy means took place. d. Idea of small picture feeding into bigger picture: <div style="text-align: center;"> <pre> graph TD D[District] G1[group] G2[group] G3[group] G4[group] G1 --> D G2 --> D G3 --> D G4 --> D D <--> G1 </pre> </div> <ul style="list-style-type: none"> e. Scouting is a youth lead organisation – how are we going to do that? f. The Exec objective is that all have ownership of the strategy. g. We need young people who have the confidence to contribute. h. Suggested to invite 2 explorers from every unit. 	<p>Plan 16+ event Possibly the Friday night before the kick-off</p> <p>Ideas by email Plant to launch at AGM</p> <p>Paul D to attend next</p>

		<p>i. How to capture information?</p> <p>j. Then how to make it work?</p> <p>GSLs feedback</p> <p>k. It is apparent that there was conjecture over discussions at the last GSL's meeting in July.</p> <p>l. Paul S intended to chair the meeting to resolve the issues if they were still apparent.</p> <p>m. Paul D has tried to reassure the GSL's in times of change communication is the best route to resolve any differences.</p>	GSLs meeting
7	Secretary's report - Alan	See sheet – nothing to add	
8	Treasurer's report John	See sheet – nothing to add	
9	Health & Safety; Child Protection	<p>Training:</p> <p>a. Corrine is / has circulated a spread sheet outlining the training modules that need completing that are time limited (H&S, 1st response, safeguarding).</p>	People with outstanding modules will be identified.
10	Jamboree funding	See above	
11	Tristram Drive	See above	
12	Enfield Town Show	<p>a. In hand: 10 people have volunteered each day.</p> <p>b. Variety of activities planned</p> <p>c. Budget ~ £250</p>	
13	AoB	<p>a. Turkey Street:</p> <ul style="list-style-type: none"> ○ new table go on Turkey Street expenditure account. ○ Lighting needs fixing. Cost ~ £800 ○ Electrical inspection due (after fixing lights) <p>b. Agreed for the moment future meetings to be held at The Hop Poles.</p> <p>c. Big'Un ~70 people attending. Disappointed no Networks.</p> <p>d. Remembrance Day Parade: meeting occur about 4 times a year. Alan will attend the next one. Thanks to Alan for attending for many years.</p> <p>e. Stan has all the old signed copies of the Exec minutes. Storage place needed.</p>	<p>Agreed – needs to be done</p> <p>Alan to approach a suggested replacement.</p> <p>Move all documentation to Tristram Drive</p>
14	Privacy	None	
15	Date of next meeting	<ul style="list-style-type: none"> • 4th November 2013 - Hop Poles 7.30pm 	

Meeting finished 10.00pm

JA 22.09.13

Executive Committee Information Sheet

3rd September 2013

Actions taken on committee's behalf since last meeting:

By DC	Met with Danemead Committee and other interested DC's Attended AGM's for 2 nd , 5 th , 10 th Ed With MRD cleared Tristram Drive Store ready for conversion With MRD divided 21 st equipment wanted by 4 th and 16 th Appointed Rob Boothby as ADC Scouts Appointed Kim Parker as District Administrator for Scout Section Purchased 'Free Meeting' vouchers for Town Show Purchased yellow aprons for Catering Team
By DDC	District Strategy plan/Business Plan? District message- what is it? District GSL's
By Chair	
By Secretary	District Band Monday night hirings at Enfield Grammar School request sent to Enfield Council for period September – December 2013 – awaiting confirmation and invoice.
By Others	MRD booked 2015 GSL and Kickstart at Gilwell for 17 th and 18 th Jan 15 MRD booked 2015 seminar for 13 th and 14 th Mar 15 at Gilwell 22 nd and 23 rd November set for ESL's seminar

Health and Safety:

Reportable incidents / near misses	None
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From Treasurer:

Balance on accounts	Current account	£11912
	Deposit account	£9509
	National Savings	£89636
	Edmonton HQ	£8040
	Bond	£5000
	Total	£114097
Other information from Treasurer	None	

From Appointments Secretary:

(Figures for 04/04/13 – 18/08/13)

Number of new leaders seen by Committee	7 (June – 5, July – 2)
Number of OH forms processed	76
Number of AA forms processed	10
Number of Repeat CRB forms processed	6