

Enfield District Council Executive Committee

Minutes: 4th November 2013

Location: Hop Poles

Present: Jeremy Webb – District Chairman; Paul Symons– District Commissioner; John Dockley – District Treasurer; Alan Garner & Jane Jenner – District Secretary; Graham Gardener, Mark Dowsett , Mike Thurston, Jo Allen

	Item	Detail	Action
1	Thoughts	Jeremy said we have had a busy few days of Scouting and is proud of what we have done.	
2	Apologies	Paul Dockley	
3	Minutes	Minutes from 3 rd September 2013 accepted	
4	Matters arising	<ul style="list-style-type: none"> a. Finalised budget – hold over to next meeting. b. See information sheet c. See information sheet d. See information sheet e. Tree plaque – at GP’s yard. Someone is available to carve it. f. Memorial for Ray Hatton – awaiting update from the Baptist church. g. Tristram Drive buggy store – after discussion and voting (in which Jeremy & Mark did not vote) it was decided to accept the quote from GP for £1700 to complete the necessary works. h. 21st Enfield garage – As it stands we rented the land from Enfield Council and build things, we should clear the land to hand back. However, two schools are interested in the buildings. The insurance runs out on 23.11.13, may need to reinsure for a month. i. GSL Induction day – date still to be confirmed. j. See information sheet k. Turkey Street lighting / electrical inspection – roll over l. Remembrance Day Parade – It was decided to invite Martin Lambert to the exec prior to the parade. See information sheet. 	<p>Mark to finalise paper work with council.</p>

5	DC's report Paul S	<ul style="list-style-type: none"> a. Appointments secretary: Zoe Rolfe will attend the next appointments committee to be 'interviewed' with a view to taking on new appointments initially (after due diligence). Paul S carry on with other appointments matters. b. Tristram Drive – County have asked to use the building for training. It was agreed they should not be charged; but if they wished to make a small donation that would be appreciated. c. District Diary – proposed Exec dates <ul style="list-style-type: none"> o 13 Jan o 10 March o 12 May o 14 July o 8 September o 10 November d. Advance notification: there is a possibility there may be a 'Bear in the air' event in GLN. e. Working on an expenses policy for future comment. 	
6	DDC's report Paul	<ul style="list-style-type: none"> a. See information sheet b. It was agreed to invite Jake Orris to join the exec following his 18th birthday in Jan 14. 	Paul D to invite Jake.
7	Secretary's report – Alan & Jane	<ul style="list-style-type: none"> a. See information sheet. b. Jane has received an invoice for the band. 	John to pay invoice.
8	Treasurer's report – John	<ul style="list-style-type: none"> a. See information sheet. b. Counting the firework money tomorrow. c. A £5000 bond has been cashed by the Council. Expect to get this back. d. Cheque from Roundtable for £1100. e. OSM very quiet. f. Training weekend bills 	Mark & Corrine liaise with John.
9	Training weekend Mark & Corrine	<ul style="list-style-type: none"> a. Held at Tolmers. Went very well. b. Attendance – about 60 people. c. Enfield participants were paid for by Enfield District. d. Enfield have paid for the hire of the place – even though it was a County event. e. Total cost about £700 f. 1st Aid training planned shortly. 	Paul S to follow up
10	Enfield Town Show Mark	<ul style="list-style-type: none"> a. Went well, leaflets were handed out. b. It was decided that next year money should be spent on decent branded gazebos / pop-up squares. About £400. c. They could be stored in one of the Turkey Street containers. 	Mark to get some figures.

11	Jamboree funding	<ul style="list-style-type: none"> a. Prior discussion has agreed £6000 funding. b. 1st instalment due soon. c. It was decided to pay them the whole £6k at the start to set them up. d. Enfield district will look at hardship cases if appropriate. e. Contingent expected to raise the rest. 	John to arrange.
12	Danemead	<ul style="list-style-type: none"> a. Paul S has met to other DC's. b. It was agreed Danemead is a 'backwoods' site with SSSI status and offers good opportunity to practice many Scouting skills. c. There are concerns about the status of the old constitution in that appears not to operate within Scout Rules. d. Someone is currently looking at the finances to ensure they are bought in line with current expectations. 	DC's to continue the review of good governance.
13	Fireworks	<ul style="list-style-type: none"> a. Paul S commented that it was a great event and he liked the park configuration. It had been an interesting day seeing other aspects of the planning. It was felt there were less problems with the big fair rides missing. b. Numbers were a bit down on last year (Alexandra Park back this year) c. Small fun-fair rides worked well. d. Good atmosphere e. 'wash-up' meeting planned for the end of November. f. Great effort . g. The arena was re-configured for safety reasons (high winds). h. Both local papers had no advertising. i. Generally felt an 'intense good display'. 	
14	HQs Paul S	<ul style="list-style-type: none"> a. Paul asked what are the long term plans for the groups in terms of their HQ's? b. Especially in light of dwindling church congregations. 	To be raised at GSLs
15	District shop Paul S	<ul style="list-style-type: none"> a. Some people have expressed a desire to pay by credit card. 	John to enquire.
16	AoB	<ul style="list-style-type: none"> a. Kick-off 19th Jan 14 – outline programme planned. b. GSLs day 18th Jan – invite exec c. Remembrance Day parade it was decided to invite all Scout attendees for a drink at the Enfield Club. d. 1st December Festival of Lights – need new lights – agreed budget £100. We are doing the fireworks for the event. 	
14	Privacy	None	
15	Date of next meeting	Monday 16 th December. Venue tbc	

Thanks to Graham for the catering

Meeting finished 10.07pm

JA 10.11.13

Executive Committee Information Sheet

4th November 2013

Actions taken on committee's behalf since last meeting:

By DC	<p>Shop – till bought and installed, stocktake passed, typed up and given to Treasurer, Team polos purchased.</p> <p>Danemead – visited site with Chingford DC and Warden. Met with Chingford and Haringey DCs and County Treasurer to discuss financial audit.</p> <p>Attended AGMs for 4th, 23rd, 27th and Danemead.</p> <p>Attended DCs induction day at Gilwell.</p>
By DDC (sends apologies for meeting)	<p>A big thanks to EVERYONE for the success of yesterdays Fireworks display. A major decision for the team regarding moving the display to the left of the park, however it proved to be the right decision with all the debris falling in a secured zone. Would welcome feedback for our meeting on the 25/11. Emails to Mark or me please.</p> <p>KICK OFF now the Fireworks is out the way I will be writing to all GSLs about the Saturday asking for a degree of home work.</p> <p>Mark, Corrine and me are writing a part of the strategy about a District ‘Shaped by young people in Partnership with Adults.</p> <p>Propose to welcome a younger member on the Executive and would nominate Jake ORRIS. He is about to leave Explorers for Networks and will be going to University in September next year but would value his input to our meetings in that period particularly at the Kick Off. He has some great ideas and is not frightened to speak in front of his peers. I think he would enjoy being a member of the Exec too.</p>
By Chair	
By Secretary	<p><u>JJ</u> MPLC organised for all groups in District incl. Explorer Units.- valid from 31/10/2013 till 31/01/2015 : £468.00 inc VAT.(to be paid) Licence automatically renews 60 days prior to expiry date unless notified. Sept – Dec 13 Invoice received for Band hiring at Grammar School - £1,232.00 (to be paid)</p> <p><u>AG</u> RBL. Martin Lambert has replaced me on going to the meetings etc and we both attended their last one. Suggest we add him to distribution list and possibly to the Exec.</p>
By Others	<p>MRD</p> <ul style="list-style-type: none"> • Main focus has been the Firework Display • Tables for Turkey Street received and delivered to Turkey Street • Fireworks display, fencing purchased and in store • Stone for tree plaque moved from West Wales to GP yard

Health and Safety:

Reportable incidents / near misses	One child impaled by stick during Danemead Fun Day
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From Treasurer:

Balance on accounts	Current account	£2,411.00
	Deposit account	£10.00
	National Savings	£73,637.00
	Edmonton HQ	£5,279.00
	Bond	<u>£5,000.00</u>
	Total	£86,337.00
Other information from Treasurer	None	

From Appointments Secretary:**(Figures for 19/08/2013 to 04/11/2013)**

Number of new leaders seen by Committee	4
Number of OH forms processed	11
Number of AA forms processed	5
Number of Repeat CRB forms processed	8