

Enfield District Council Executive Committee

Minutes: 12th May 2014

Location: Tristram Drive

Present: Paul Symons– District Commissioner; Paul Dockley – Deputy DC; John Dockley – District Treasurer; Alan Garner & Jane Jenner – District Secretary; Graham Gardener, Mark Dowsett , Mike Thurston, Grant Murray, Jo Allen

	Item	Detail	Action
1	Thoughts	None	
2	Apologies	None (Paul D to be late)	
3	Minutes	Minutes from 10 th March 2014 accepted	
4	Matters arising	<ul style="list-style-type: none"> a. Finalised budget – hold over to next meeting b. Tree plaque still on going. c. Ray Hatton Memorial – the church has agreed to the bulbs and this is now to go ahead. Would be nice if the group were involved. d. Tristram Drive buggy store - ongoing e. 21st Enfield garage – still on-going. Two bills have been paid but there is still water and electricity running. f. Turkey Street – still waiting for electrical inspection to take place. g. Gazebo update. Quotes coming in. Costs about £470 for 3m x 4.5m. Lead time of about 6 days. Would be good to have before end of half term for an event. Decided to go for purple with white Scout logo on top and ‘join the adventure’ on the side. h. Radios for fireworks – Nick does not want to sell the radios. We are happy to hire them. Item finished. i. Younger Leaders Sarah Bryant and Jake Orros to be nominated by Paul S at the AGM on Thursday. j. CCTV Tristram Drive – on-going. k. Band equipment storage – the space identified at Turkey Street meets Richard’s requirements. Keys have been cut for him. l. Vouchers for Mark & Corrine – they need to give a date to Teresa. m. ‘Love Your Doorstep’ – agreed for a 12month trail. Information to be forwarded to the web site via Steve Way. 	<p>Paul S and John to still to meet. Mark –to deal with</p> <p>Mark to notify GP Gardening</p> <p>Mark following up.</p> <p>In hand</p> <p>Mark to finalize quotes and order</p> <p>Paul S liaising with Claire. A door is to be fitted at aid security of the area – Mark to sort out</p> <p>Mark to sort out initially.</p>
5	Kick Start weekend 2015	<ul style="list-style-type: none"> a. Feedback from last year included every year is too much. b. Do the smaller groups benefit more than larger ones? c. Some of the larger groups are more self-sufficient and less involved with the district. Is this a concern for the district? d. It is good to get everyone together and give time to chat. e. Starts the year well. f. It’s the best attended meeting of the year. g. Section meetings need more time. h. More time for breakfast – it was rather rushed this year. i. The initial ‘bonding’ session is a bit intimidating for some especially newcomers. j. There needs to be something, otherwise people tend to stay in their groups. k. Important the DC has a talk at the start. 	<p>Need to find a different start activity.</p>

		<ul style="list-style-type: none"> l. If it is run in the same format it was felt the attendance would decline. m. Question of venue was raised. n. Suggestion of leaders camp – not really feasible in January. 	Ask everybody at the 18 th June bbq at Turkey St what they would like.
6	Danemead Constitution	<ul style="list-style-type: none"> a. Draft constitution circulated prior to meeting. b. Management meeting tomorrow – Grant attending. c. It was agreed to adopt the constitution without any amendments. 'All thrilled with it!' 	
7	AGM Thursday 17.05.14	<ul style="list-style-type: none"> a. Catering – covered b. Finances – sorted c. Reports at printers d. Location – Council chambers 	
8	District Colours	<ul style="list-style-type: none"> a. Paul S has collected all the District flags. b. The Cub and Scout flags are actually nice Union flags not District flags. c. The Explorer pennant is rather cumbersome to hold. d. It was agreed to buy a new flag with purple being the first choice of colour and green the second colour choice. (We have poles and other metal work needed.) e. District flag to be used at such events as Remembrance day Parade, Festival of light, St Georges Day Parade. 	Paul S to buy purple flag
9	Edmonton Treasurer	<ul style="list-style-type: none"> a. Bernard freeman is retiring as Edmonton Treasurer due to ill health. b. Flowers to be sent to his wife and a present to be organised for Bernard. T was suggested an engraved tankard or hip flask. c. Bernard has had the position for many years and all the hard work he has done was appreciated. 	Paul S to organise
10	AoB	<p>Paul S</p> <p>8th Enfield</p> <ul style="list-style-type: none"> a. Paul meeting Rev. Louise Morrissey, representative of the sponsoring authority to find out their feelings of where the group stands and its future. b. There are concerns about the venue re: health and safety. <p>Uniforms</p> <ul style="list-style-type: none"> a. Paul was concerned about the standard of uniform worn on St Georges Day parade. As a result at the tam meeting on Saturday the leaders were to get the correct uniform and charge it his account. The bill came to £603. It was agreed that leaders should have the correct shirt and trousers. b. It was agreed to pay Paul. <p>Photocopier</p> <ul style="list-style-type: none"> a. It was thought this could help to support smaller groups. b. It was thought the nursery may have one c. Jas can photocopy at a good rate. Email attachments then post back. <p>Exec training</p> <ul style="list-style-type: none"> a. There is new training available. It is not compulsory and is aimed more at group execs rather than district. <p>John</p>	<p>Paul to draft a uniform policy.</p> <p>Paul to take to the GSLs and talk to the nursery</p> <p>Paul to find out more</p>

		<p>a. The £5 000 bond from Enfield Council from the fireworks arrive today.</p> <p>b. Capitation still owed from 2nd and 27th (both are in hand), also 3rd.</p> <p>Mark</p> <p>a. Big'Un 12th – 14th September. It was agreed to subsidise network age participants (i.e. under 25 years old). Hardship cases would be looked at individually.</p> <p>b. St Georges Day Parade – difficult to hear the PA from the back of the parade ground. Discussion took place on how to capitalise on the parents being there and to take advantage of the public interest.</p> <p>Paul D</p> <p>a. Paul raised the need for having a 'standalone' child protection policy rather than just referring to POR. Hertfordshire County Council have produced that is very detailed. It was felt that we should use the Scout Association one.</p> <p>Mike T</p> <p>Gilwell trophy</p> <p>a. It had previously agreed to support the event to £1000, the bill has come in at £814.65. (£700 fuel costs.)</p> <p>b. Only 3 teams took part due to public exam pressures.</p> <p>c. Looking to change the event timing back to the end of September.</p> <p>d. Mike bought some trackers but only tracked to the nearest tracking station. They had been miss-sold. Mike is trying to re-coup costs through pay-pal.</p> <p>Young leaders training</p> <p>Looking to copy a booklet 48 pages cost about £3.50 each – go ahead.</p> <p>International trips</p> <p>The exec has a policy on paying the additional insurance required for overseas travel. There are some trips in the pipeline.</p> <p>Grant</p> <p>Danemead update – the next meeting is to decide which has priority – the warden's hut or a new toilet block.</p> <p>This is Alan's last exec meeting as District Secretary. Alan was thanked for all the hard work his has done over many years.</p>	<p>Paul S chase GSLs</p> <p>Ideas for gazebo information point-suggested at the entrance to the shopping centre (between Waterstones and Claire's)</p> <p>If this is unsuccessful exec will pay for them.</p> <p>Paul D to email policy to Paul S</p>
11	Privacy	None	
12	Date of next meeting	Monday 14 th July 2014 7.30pm venue Tristram Drive	

Meeting ended 9.50pm

Thanks to Mark for refreshments

JA 18.05.14

Executive Committee Information Sheet

12th May 2014

Actions taken on committee's behalf since last meeting:

By DC	6 new tables and 36 chairs bought for Tristram Drive 30 old chairs scrapped, 30 given to 27 th and 30 to Scout Park Tristram Drive lighting sorted out
By DDC	
By Chair	
By Secretary	- AGM Report and Accounts fully collated and completed ready for meeting. - Lettings Department at Local Authority has now been withdrawn. All lettings to be handled by individual hirers. Band bookings now direct with Grammar School, they have requested in depth information for bookings and seem to require tighter control. - Get well card sent to Mr Tom Blake.
By Others	

Health and Safety:

Reportable incidents / near misses	Explorer sustained a broken wrist during Gilwell Trophy
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From Treasurer:

Balance on accounts	Current account	£1798
	Deposit account	£8012
	National Savings	£57326
	Edmonton HQ	£9150
	Bond	£5000
	Total	£81,286
Other information from Treasurer		

From Appointments Secretary:

(Figures for 16/02//2014 to 30/04/14)

Number of new leaders seen by Committee	0
Number of OH forms processed	4
Number of AA forms processed	1
Number of Repeat CRB forms processed	4

March and April panels were cancelled due to lack of panel or applicants. May panel cancelled due to AGM.