

Enfield District Council Executive Committee

Minutes: 13th July 2015

Location: Tristram Drive

Present: Jo Allen – chair; Paul Symons – District Commissioner; Paul Dockley & Mark Dowsett – Deputy District Commissioners; Mike Thurston, Jake Orros, Andy Heath

| | Item | Detail | Action |
|---|----------------------|---|--------|
| | Thought | Jo opened the meeting and welcomed everyone by signing to demonstrate how important clear communication is. There have been some very positive events lately and we should celebrate all our successes | ALL |
| 1 | Apologies | John Dockley, Luke Kirkham, Jane Jenner, Sarah Bryant, Grant Murray, Beverley Dockley | |
| 2 | Minutes | Minutes from 11 th May 2015 agreed | |
| 3 | Matters arising | <ul style="list-style-type: none"> a. Benevity Funding - Andy had received a cheque for his ipad from John and is arranging ipads for DC, DDC-MD, DESC, ADC-B, ADC-C, ADC-S, Chair, LTM. A bank transfer is needed and Andy will advise John of the amount and details b. £5000 appeared in our account from Innovate UK – could this be the firework bond returned? c. County have invoiced us £754.15 for training over past 18 months. This should be paid d. Travel insurance of £448 for 12th Enfield and £196 for 10th Edmonton had been agreed via email e. Kick-start 2016: regarding Kingsmead MRD to view as well. Need to look carefully and the purpose and content following feedback received f. Youth Commissioner announced at district BBQ; forms on website; needs a push / plug g. One Enfield event went superbly. Well done to the young team and Darren Leonard who was the key driving force to make it happen h. District Beaver Sleepover was a great success i. District camp: <ul style="list-style-type: none"> i. Cubs interested in County camp. ii. Some groups still not convinced iii. Team needed to organise. | |
| 4 | Exec overnight event | Jo is meeting with Cath during the summer with a view to delivering the 'exec training' locally. Event date and venue not set. Could include the team | |
| 5 | District BBQ | Seemed to go well with good numbers for the meetings again. Short introduction from Jack Caine who was due to start as CC on 1 st July. Check timings next year as food had to be kept warm for quite a while. Note: next year we planned to hold the AGM and BBQ together so planning will be essential | |

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| 6 | Danemead Grant Murray | No report however Mike had a conversation with the local bushcraft folk who seemed keen to work with us. | |
| 7 | Strategy | This has now been circulated to team and exec. Now we need to make it happen via the GSLs | |
| 8 | Fireworks Mark | <ul style="list-style-type: none"> a. SAG meeting set for Fri 24th July at Civic Centre b. Event starting 30 minutes earlier c. No funfair d. We are subcontracting food stalls e. Singers on stage f. Sell our own 'glow things' | |
| 9 | BigUn | <p>Email from Jeremy requesting subsidy for network members. Much discussion followed and the conclusion was</p> <ul style="list-style-type: none"> • The DC needs to know where the event is taking place with an outline plan for the weekend (any problems / mishaps or worse, accidents would be reported and go straight to the DC and HQ would want to know why he didn't know about the event.) • The networks will be subsidised, up to £40 /head. • No other funding will be available for the Bigun from the district this year. • Behaviour in public needs to be appropriate and not bring Scouting into bad repute. • The exec to receive a brief summary of the weekend together with the accounts and a list of those attending after the event. | |
| 10 | AoB | <p>Paul S - Tristram Drive – requested blinds for meeting rooms to cover notice boards as per main hall. Agreed</p> <p>Safe, Health & Safety - None</p> | Paul S to contact nursery to obtain same |
| 11 | Date of next meeting | <p>14th September 9th November Venue: tbc Time: 7.30pm</p> | |

Meeting ended 9.38pm
MD 19.07.15

Executive Committee Information Sheet

13th July 2015

Actions taken on committee's behalf since last meeting:

| | |
|--------------|--|
| By DC | Attended Danemead, 29 th , 14 th , 12 th , 16 th , 2 nd and 10 th Edmonton AGM's. Attended Pat Brooks funeral. Met with new CC. |
| By DDC | |
| By Chair | |
| By Secretary | Sent get well card to Ross Paybody |
| By Others | |

Health and Safety:

| | |
|------------------------------------|--|
| Reportable incidents / near misses | |
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From Treasurer:

| | | |
|----------------------------------|---|---------------|
| Balance on accounts | Current account | £8615 |
| | Deposit account | £20020 |
| | National Savings | £47770 |
| | Edmonton HQ | £4793 |
| | Bond | £5000 |
| | Total | £86198 |
| Other information from Treasurer | <p>1. Still no update on £5000 received I think from Innovation. Until I find out what this is about I have put it under a Donation.</p> <p>2. Andy Heath's money has arrived from Benevity in the sum of £4256. He is purchasing 2 ipads with this and a cheque for £408 has been sent to him. I will need a receipt in due course. No sure what was supposed to happen with the rest of the money, but this needs to be discussed and minuted.</p> <p>3. There appears to be some confusion over a payment to County for Nights Away for £754.15. District has been invoiced but I have not yet paid this or understand its purpose. The DC is aware though and if this needs paying then I will.</p> | |

From Appointments Secretary:

(Figures for 8/03/2015 to 13/07/2015)

| | |
|---|---|
| Number of new leaders seen by Committee | 3 |
| Number of OH forms processed | 0 |
| Number of AA forms processed | 0 |
| Number of Repeat DBS forms processed | 3 |

Matters Arising From Previous Meetings

| Item | Responsible | Action |
|---|-------------|---|
| Budget | JD | John to update on state of budget. |
| Bank Mandates | JD | Have they been updated. |
| Kick Start Event 2016 | PS | Where are we to hold it? Nothing as yet booked. |
| Has laptop been purchased for Percy | GG | Update |
| District Camp – groups still to advise | PS | Update |
| Tristram Drive – Windows to be replaced | PS | Update |
| Travel Insurance Quotes | PS | Update |
| Youth Commissioners Appointment | JO | Report back |
| Appointments | GM | Have surgeries been well attended and also procedure put in place going forward while Compass not working to its full capacity. |
| One Enfield Project | MD | Update |
| District Beaver Sleepover | | Update on how it went |
| District Executive Overnight Event | JA/PS | To now review as we have a Chair |