

## Enfield District Council Executive Committee

Minutes: 9<sup>th</sup> November 2015

Location: Tristram Drive.

Time 7.30pm

**Present:** Jo Allen – Chair; Paul Symons – District Commissioner; Paul Dockley & Mark Dowsett – Deputy District Commissioners; John Dockley- District Treasurer; Jane Jenner – District Secretary; Mike Thurston; Luke Kirkham; Grant Murray; Jake Orros; Sarah Bryant; Beverley Dockley– Minutes

	Item	Detail	Action
	Thought	Anniversaries and Remembrances	
1	Apologies	Andy Heath	
2	Minutes	Minutes from 14 <sup>th</sup> September 2015- Agreed	
3	Matters arising	<p>OSM- Online Scout Management-We were paying for Gold Package to encourage use- but not continuing to fund. To check if County want to pick up on funding or perhaps it should be passed on to Groups to take up if they want to, using their County Code. Compass is free, so far we are going live with Adults only, Mark remarked however, that it will be a long time before Compass catches up with OSM but suggested that we should retain its use.</p> <p>Doubted anyone would want to run two systems side by side.</p> <p><u>Band</u> Mark reported on his visit to band practice, the band were seeking ways to increase membership.</p>	Mark to report at next meeting
4	Treasurer's Report	<p>a. Benevity Funding -Andy Heath not present to update</p> <p>b. John to speak to Andy re purchase issue, as a credit card is necessary to buy I Pads, a cheque is not acceptable.</p> <p>c. -John stated that current funds stood at £77K. The National Savings Acct was now closed and he was awaiting closing statement. It was noted that the Edmonton income had dropped but it was acknowledged that we were not at year end yet.</p> <p>d. Revised bank mandates were on going, Edmonton still to complete. It was agreed Grant should be added. Paul S mentioned that Claire had enquired re utility bills for Tristram Drive, she is looking for a better deal, re tariffs, and only wants to pay for her proportion of use</p> <p>e. It was agreed to proceed with the windows at</p>	Andy to update next meeting.

		<p>Tristram Drive.</p> <p>f. Capitation: Mark took the suggestion to the GSL's that subs should rise to £40.00, their reaction was that it was a big increase but understood reasoning. It was agreed that any deficit could perhaps be covered by fundraising? - Mark to take that thought back to GSL's.</p> <p>g. Paul S reminded the committee that a fundraising licence fee of £35.00 should be payable. He also stated that groups should not be claiming gift aid.</p> <p>h. It was agreed that fund raising, as an issue, needed to be formally addressed.</p>	
5	Danemead Grant Murray	<p>a. <u>Two static caravans</u>- Grant had found a guide to planning, regarding caravans, re. Permissions, and thought there may be opportunities for exemption. A notice was displayed in Wardens accommodation referring to the fact that as long as the wheels were intact, classification would remain as that of a caravan.</p> <p>b. Toilet Block- concern over quotes and status of renovation works. Portaloos were in place during the interim, Focus were coming into skim new floor. A refund for drainage had been applied for in the region of £400.</p>	Grant to report back at next exec.
6	Big Un	<p>a. In addition to paper copy already provided, Mark agreed to email the budget of the 2015 event to DC.</p>	a. Mark to confirm action.
7	Mandatory application for charity relief	<p>a. Jane reported that Charity Relief application had been completed.</p>	
8	<u>Kick Start Week end Jan 16<sup>th</sup> 2016</u>	<p>a. Extensive discussion took place around the purpose and provisional Agenda. Paul S invited suggestions as he felt it should be a committee decision.</p> <p>b. It was decided, at Paul Dockley's suggestion, that introductions would be preferable to open the event rather than 'ice breakers' as an opportunity for all present to understand each other's role. – Agreed unanimously.</p> <p>c. A District Strategy could be included as an Agenda item, to help with ideas to direct the District as to the way forward.</p> <p>d. Finance was accepted to be an important issue particularly in the light of this year's deficit of income from the cancellation of the fireworks event.</p>	

		<p>e. Mark expressed concern that the District was ‘losing people’ and that we needed to look closely at our strategy and ideas for expansion, and adding colonies and packs. Ideas were offered including using local schools as an opportunity to start up new groups. Paul Dockley reiterated the need to have a ‘Driving force’ to look for ideas to create new membership. Options could be discussed at Kick Start.</p> <p>f. It was finally agreed that the <i>paramount</i> theme for Kick Start should be that it was <u>Youth Lead</u>, Paul Dockley offered to develop that, and offered it as a prime focus on the Kick Start Agenda. His offer to champion youth involvement was welcomed by the Committee and appreciated and gratefully accepted by Paul Symonds. Paul Dockley would also encourage the active involvement of the New District Youth Commissioner as part of her remit, agreed earlier in the meeting.</p>	
9	<u>Executive Training Day</u>	<p>Update- It had been highlighted as important to understand responsibilities as Trustees and as a Registered Charity. Jo had organised Trustee Executive Training for Sat 21<sup>st</sup> Nov 2015. There were eight attendees anticipated- including Grant, Sarah, Paul S, Jane, Jake, Paul Dockley, Luke and Jo.</p>	
10	<u>Youth Commissioner</u>	<p>Pippa Byron had been appointed. It was acknowledged that she was highly regarded. Jake said that they had attended Regional Management training and completed a course of modules.</p> <p>Paul Dockley queried the situation as to her actual ‘Terms of Reference’</p> <p>He enquired, regarding her role in the District and felt she deserved a ‘role description’</p> <p>Paul S stated that she would ‘champion youth involvement’ However, Paul Dockley felt it was important that her role was more defined and it may be useful if she was offered more guidance. He suggested it could be particularly helpful if her role was made generally known to leaders so they knew what her remit was in an effort to make older leaders feel involved.</p> <p>Paul Dockley suggested it would be beneficial if she had a clear and known ‘District Mandate’. He felt that if her role was understood, and her agenda made known- it would make older leaders feel inclusive and avoid any potential clash of interest. This was universally accepted</p>	

		and agreed by the committee present.	
		<u>MEETING ENDED AT 10.15PM</u>	
	Date of Next Meeting	Kick Start TBC	