

Enfield District Council Executive Committee

Minutes: Monday 8th February 2016

Location: Tristram Drive.

Time 7.30pm

Present: Jo Allen -Chair; Paul Symons – District Commissioner; Paul Dockley; Mark Dowsett; John Dockley- District Treasurer; Pippa Byrom - District Youth Commissioner; Mike Thurston; Steve Way; Grant Murray; Jake Orros; Sarah Bryant; Beverley Dockley- Minutes

| | Item | Detail | Action |
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| 1 | Thought | Chinese New Year-Year of the Monkey- Hear no evil, see no evil, and speak no evil. Be good, in mind, speech and action. | |
| 2 | Apologies | Jane Jenner-District Secretary & Luke Kirkham | |
| 3 | Welcome | Pippa Byrom was welcomed as District Youth Commissioner | |
| 4 | Recent District Events-Jo | Jo thanked Paul Dockley, for 35 years of dedicated Service to the District. She highlighted on behalf of the Committee that she was personally disappointed in the way that Paul Dockley was asked to stand down from his role of Assistant District Commissioner. Mark had also resigned from his position as Assistant Deputy Commissioner and was thanked for his valuable contribution. She told the Committee that, in the light of events, John Dockley had decided not to re stand as District Treasurer after the AGM; she also thanked John on behalf of the Committee for 15 years of sterling work. | |
| 5 | Approval of Minutes | Minutes from 9 th November 2015- Agreed | |
| 6 | Matters arising | <p>Compass- Mark has prepared a report- <u>see Appendix attached</u> -27th January 2016 had seen the first wave of access to Compass. Mark felt we should be cautious of too many super users, though things seemed ok. Phase 2 - consolidating roles - to commence imminently, though Mark felt too quickly. Training records would be addressed in Phase 4. The County view was very much to take things one step at a time.</p> <p>Paul D queried OSM, groups to be encouraged to use OSM as it helped with collection of subs. Jake recommended continued use of OSM. It was recognized that Compass and OSM were separate systems with different functions.</p> <p>Clarification Re Fundraising -Gift Aid can still be claimed for donations from named individuals. Though not bucket collections. Paul D felt this information needed to be broadcast to Groups.</p> <p>HMRC recognize the Scout Association as a single organisation. Charity Registration of £35 was necessary. Jo queried whether this could be recovered on an</p> | |

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| | | <p>individual Group basis?</p> <p>Big'Un Mark had emailed Budget to Jane.</p> <p>Benevity Funding –On hold as new model available in March 2016.</p> <p>Fireworks-Mark had submitted an 'Action Plan' to LBE and was awaiting the outcome of the Safety advisory Committee</p> | |
| 7 | Treasurer Update | <p><u>Finance</u> £1558 in Current Account £63029 in Deposit Account <u>£7650</u> -Edmonton HQ Account <u>£72.145</u> in Total before cost of Edmonton windows. The National Savings Account is now closed</p> <p><u>Capitation</u>: Agreed at £40.00 by Groups, nb. the above figures do not include any Capitation payments, which are not due until April 2016</p> <p><u>Bank mandates</u> –So far, District Mandates complete. Edmonton HQ to follow. <u>Motion Picture Licence</u> of £496.00 renewed-umbrella licence enabling groups to show Videos and DVD's. <u>Expenditure</u>: Jo commented less was being spent on Training with cancellation of Kick Start. Though Leaders training was on going, there had been no seminars since June 2015. Corrine had not anticipated much increase in expense for Training. Edmonton HQ Insurance due March 2016 and had not been accounted for yet. New windows at Tristram Drive have been installed. This cost £3374.</p> <p><u>Resuscitation Dummies</u> Mark said there were three, 3 at Turkey Street and an old one at Tristram Drive. Jo queried whether there should be child dummies as well as adult dummies?</p> | |
| 8 | Secretary Update | Unavailable as Jane absent | |
| 9 | St Georges Day Parade | Paul S to hold a meeting for interested parties to include the Guides. Grammar School not yet booked. Paul S suggested the Groups may want to do something different this year. Meeting on 23/2/16 is open to anyone who wishes to be involved. | |

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| 10 | AGM/BBQ | <p>Format- Social/AGM. Date agreed 22/6/2016 at Turkey Street.</p> <p>To approach Catering Team?</p> <p>Jo queried whether to have a speaker?</p> <p>Paul D questioned whether including AGM with a social may put people off coming. He asked what we could do to encourage attendance.</p> <p>Agreed to formally invite Scout Band.</p> <p>A year in Scouting in pictures was suggested but do this properly it was agreed to defer this idea until next year. (idea for next year- to set up a Media Team of young people to produce a wide scale video focusing on all sections)</p> <p>As well as AGM formal business it was decided to still include a 'celebration of achievements'</p> <p>An attraction should be provision of Good Quality Free Food!</p> <p>Discussions continued as to what to include, with Pippa offering to put something together for young people.</p> | <p>Jo to send formal invitation to the Scout Band</p> <p>Paul S to put together Celebration of achievements</p> |
| 11 | Danemead Grant Murray | <p>Caravans –remaining to house wardens</p> <p>Summer Fun day Sept 23rd 2016</p> <p>Focus had been called back yet again regarding toilet floor, as they are still not satisfied.</p> | |
| 12 | Executive Training Day | <p>Agreed as a success; highlighted our role as Trustees of the District, but as well as having a strategic overview, we still need feedback at operational level, as in order to make good judgements we need to know what the District is doing.</p> | |
| 13 | Team Day feed back | <p>-ADC role for Scouts and Beavers-vacant</p> <p>-District Treasurer role to fill after next AGM</p> <p>-Deputy DC role not necessarily being replaced?</p> <p>-Difficult to recruit people into District roles already leading a section or a group, as there is difficulty in doing both roles properly. Beneficial to encourage moving into alternative roles to open up opportunities for young people coming up through the movement. Day generally went well, with positive feedback. Pippa and Jake's session was very good</p> | |
| 14 | 'You shaped'week feed back | <p>Mark suggested building on the week with a 'You shaped week end 'planned for September 2016, but emphasised that 'You Shaped' should really be a scouting ' life style'</p> | |
| 15 | Update on implementing District Strategy | <p>Need for Inclusivity -to diversify into welcoming all members of the community, embracing all cultures</p> | |
| 16 | Update on Turkey Street | <p>Idea to form Sub Committee to take on the business of running Turkey St and Tristram Drive HQ's</p> <p>Other issues –Temporary Fencing</p> | <p>John to look into claiming on car drivers</p> |

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| | | | insurance. |
| 17 | Scout Band <i>Please see Appendix attached</i> | Mark presented his report on Vision Plan and goals for the band, this is work in progress, looking positive. Encouragement is being provided by many adults including Mark Dowsett and Jake. | |
| 18 | AOB | <p>Question raised as to whether we still support insurance for international trips. Confirmed – Yes</p> <p>CCTV Entry System at Tristram Drive proposed. Budget up to £500 agreed</p> <p>Query on sun blinds for Tristram Drive?</p> <p>Cupboard required for Resuscitation Dummies proposed and agreed.</p> <p>Safe guarding – No issues reported</p> <p>Fireworks: Mark hopeful we will continue with Display this year The council want to support the event</p> <p>Other venues had been considered but none suitable</p> | Paul S to arrange installation |
| | Date of Next Meeting | 14 th March 2015, Time 7.30pm | |