

Enfield District Council Executive Committee

Minutes: Monday 14th March 2016

Location: Tristram Drive.

Time 7.30pm

Present: Jo Allen -Chair; Paul Symons – District Commissioner; Jane Jenner – Secretary; Paul Dockley; Mark Dowsett; John Dockley- District Treasurer; Pippa Byrom - District Youth Commissioner; Mike Thurston; Steve Way; Grant Murray; Jake Orros; Sarah Bryant;

	Item	Detail	Action
1	Thought	Jo opened the meeting by letting everyone know that it was the start of "Science Week" and we all took part in a colour experiment.	
2	Apologies	John Dockley was delayed due to traffic problems. Apologies from Beverley Dockley.	
3	Approval of Minutes	The minutes of the meeting held on Monday 8 th February 2016 were approved as a true record.	
4	Matters Arising	Was there any news on the Benevity funding? Mark has registered us for a further year. Andy Heath to be spoken to regarding equipment.	PS
5	Treasurers Report	<u>Balances</u> : Current account - £11,026.00 of which £12,810 has been received for capitation. Deposit account - £63,037 Edmonton HQ account £4,369 Total : £78,433 <u>Capitation</u> : 8 groups have paid so far and Explorers, the rest should pay by the end of the month. Our total payment for capitation is £40,960. Bank Mandate for Edmonton HQ now satisfactory, now to work on badge account. Budget – not much movement since the last meeting, Edmonton Insurance to be paid this month. Jake at this point asked if anyone had approached John to talk about being his replacement but as yet no approach.	
6	Item in Part 2	Full detail in Part 2 of Minutes	

7	Secretary update	<p>Jane reported she had recently sent a card through to Graham Gardener on the passing of his father.</p> <p>At this point in the meeting Jo informed everyone that Joyce Jenner had passed away on Friday previous and that the District's condolences were with David and his family at the present time.</p>	
8	St George's Day Parade	<p><u>Sunday 24th April 2016</u></p> <p>Portcullis Car park to be booked hopefully for the parade. Grammar School Upper Cark Park can be the assembly point for the beginning. Jane to confirm both and email to Paul S. Guides were organising Traffic Management Order, Police Liaison and inviting VIPs. Paul S asked for budget £1000 to allow for badges, lollies, sound system.</p> <p>Paul was asked who was not attending – 10th Edmonton, 12th Enfield and 2nd Enfield.</p> <p>There would be no service part to the gathering at the end, just National Anthem and promises.</p> <p>Jake asked why are we not nominating for any commendations in the St. G's Day Honours. Paul S responded by saying that the new county secretary brief also includes giving help for Districts to compose award citations.</p>	<p>JJ</p> <p>PS/JD</p>
9	District Leadership Roles - Update	<p>There had been no volunteers for ADC Beavers & Scouts. It was decided that we needed to broaden our advertisement of the District Treasurer role. John will have to shadow/support the next Treasurer. A job description will need to be formed. Jo to have the first stab at this and possibly circulate to local financial institutions.</p> <p>Love Your Doorstep needs to be looked at.</p> <p>Jo asked about the TEAM – are there any representatives from Beavers and Scouts that could attend the Team meetings so that information is correctly disseminated down thus allowing communication to flow.</p> <p>Mike spoke about disconnect in the sections as they are not ADCs in Scouts and Beavers. Jo spoke up about making a list of priorities for Groups that need to be visited. We really need people in these roles.</p> <p>Jake suggested putting an advert out in the newspapers.</p> <p>Mark asked about Network. They are 78 18-25 year olds in the District incl Young Leaders. We need to kickstart this in the Summer.</p>	<p>PS</p> <p>JA</p> <p>MD</p> <p>PS</p> <p>PS</p>
10	AGM/BBQ	<p>Catering Team are a maybe as per email received back from Teresa to Paul S.</p> <p>The band will be invited, we will have a celebration of achievements put together by PS.</p> <p>Pippa to work on content for Young Leaders and Explorers.</p> <p>Jane to put together the District Report and Accounts</p>	<p>Jo to send formal invitation to the Scout Band</p> <p>Paul S to put together Celebration of achievements</p>

		together with John.	
11	Danemead Grant Murray	The floor has been levelled in the toilets by Focus. Snagging list still needs validating. One of the caravans is nearly finished for use. Grant will take back to the committee – are caravans allowed on a SSI site. There is a suggestion now for a Quad Bike to pull trailers etc to prevent vehicles going down onto the site.	GM
12	Fireworks	SAG on 16 th February 2016 went ok. Positive suggestions from the meeting, they had been through our EMP very thoroughly. <ul style="list-style-type: none"> - Most important with our crowd management on egress of park, 2 gates exit onto a main road. They recommended we talk to traffic management company. Mark has liaised with company to use stop/go system on Cecil Road. Use gate staff to help with egress. - We have now submitted EMP back to council, now 102 pages long . - Full SAG the following morning, wait to hear from Mark. 	
13	Turkey Street events	Motorist has now drove over the fencing making it a lot worse than the original incident. Repair now to be closer to nearer £1600. It was agreed by committee that we would approve up to £1500. Mark to get revised quote and email through to Jane.	
14	Formation of Property sub-committee for Turkey Street and Tristram Drive	The following had volunteered to be on this committee – Stuart Harmer, Sue Harmer, Roger Gleave and Jaz. District Exec still to be responsible for the properties, report to be sent through to use before our meeting. The committee to be formed at the AGM, suggest Jaz as chair. PS sees this committee to run the buildings. Guttering to be looked at Turkey Street, slight leak on one side. CCTV has been installed at Tristram Drive, door entry system on order and door release.	
15	Update on implementing District Strategy	Pippa is to get a team together to help her. Paul D asked who is keeping the strategy up to date, who is taking ownership, where is it being centrally held? Snapshot of growth can come from Census. We need a Google document so that all can add. Team and Exec to take ownership, then hopefully after that to roll out to GSLs. Mark to set up Google document.	PB MD

16	AOB	<p>Jake – Sarah is near to 25 years of age but due to POR we need a replacement.</p> <p>Mark – Band Camp 4 out of 7 attended, structure now in place for getting new recruits. Marketing campaign underway.</p> <p>Compass – fairly solid, now a lot of data to sort, good progress. Drop in sessions to be held in the future.</p> <p>After 31st March every OH if they do not hold a DBS or in process their role will be closed.</p> <p>Paul S – There will be a cleaning order placed on Tristram Drive by Metropolitan Housing as there is a lot of rubbish/fly tipping in the car park. It was agreed we would get company to remove.</p>	<p>MD</p> <p>PS</p>
	Date of Next Meeting	9 th May 2016 Time 7.30pm	

PART 2 OF MINUTES ON SEPARATE PAGE